

TITLE	Start Work Check – Work Near Water		
Document Type	Department	Control No.	Revision
FRM	HSSE	HAS-GUI-011-FRM-010	1.0

WHEN TO COMPLETE – Before the start of any WORK NEAR WATER activities			
Confirm each control / safeguard below before starting works	Guidance for confirming each control/safeguard	Person(s) Performing Work	Start Work Verifier
I HAVE CONFIRMED			
(1) The hazards have been identified, controlled and it is safe to start	- Complete a task risk assessment specific to the scope of work - Discuss hazards with the work team prior to starting work - Check for simultaneous operations that may introduce additional hazards - Consider the controls/safeguards for working close to an unprotected edge near water: - Fall protection equipment (e.g. safety lines, travel restraints, fall arrest) - Temporary edge protection (e.g. chains, ropes)		
(2) Exclusions/restricted zones are identified to notify workers of unguarded edge	- Exclusion/restricted zones are identified (e.g. signage, tape, rope and/or yellow lines) - Authorized access to exclusion/restricted zones is controlled (e.g. attendant or temporary physical barriers)		
(3) Workers authorized to enter the exclusion/restricted zones are wearing Personal Floation Devices (PFDs)	- Each PFD is: - Approved, maintained and certified - Fit for the user and task - Each PFD has been inspected for: - Damage - Waterlogging - Air leaks		
(4) Walking surfaces are in good condition	- Trip and slip hazards are controlled: - High-visibility markings - Non-slip deck/floor surface (e.g. coating, stick on strips, sand paint) - Non-slip footwear for slippery surfaces - Walking surfaces clear of snow and ice - Walking surfaces are clear of oil, grease and chemicals - Lighting is in place where needed		

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(5) A communication plan is in place and responsibilities agreed	• Primary and secondary communication methods (e.g. radios, agreed hand signals) have been tested • The person in charge has been identified as per the plan or procedure • The worker(s) have agreed to their individual roles and responsibilities • If applicable, the signaller has been identified		
(6) The rescue plan is in place and is ready to be used	• The rescue plan has been discussed, including: - How to start the rescue response for person(s) in the water - Location of rescue equipment (e.g. fast rescue craft, pole hooks, life rings) • The rescue crew: - Is available - Is aware of specific hazards related to this rescue - Can execute the rescue plan for the environment (e.g. stationary vs moving vessels, fixed dock/jetty, water flow/current, sea state) • Escape routes are unobstructed		
Confirm these controls/safeguards are in place and verified prior to starting work. Stop and seek help if anything changes.			
	Printed Name & Role	Signature	Date
Person(s) Performing Work			
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